



GOVERNMENT OF MANIPUR  
OFFICE OF THE PRINCIPAL  
**PRESIDENCY COLLEGE, MOTBUNG**  
NAAC "B" GRADE ACCREDITED COLLEGE  
MANIPUR-795107

*Affiliated to Manipur University since 1980 and recognised by UGC under section 2(f) and 12(B) of UGC Act 1956 vide letter No.1819/82-UGC(A)/3744 dt. 12/11/1982*

Ref. No. F.15/PC/73/A-22/Vol.1

Date: - -2025.


MEETING CIRCULAR  
The 16<sup>th</sup>, May 2025

**Subject: Meeting of Seminar/symposium Committee Members**

All committee members of the upcoming symposium/FDP are hereby informed that a meeting will be held as per the following schedule:

- **Date:** 17-05-2025
- **Time:** 11 A.M.
- **Venue:** Conference/Exam Hall adjacent to Principal's office.
- **Agenda:**
  1. Review of symposium preparations
  2. Allocation of responsibilities
  3. Discussion on guest speakers and participants
  4. Finalization of event schedule
  5. Any other matter with the permission of the Chair

All committee members are requested to attend the meeting positively. Your presence and valuable suggestions are essential for the successful organization of the symposium & FDP.

  
(Dr Sheikho Kipgen)  
Principal,  
Presidency College, Motbung

Copy to:

1. All concerned members
2. IQAC Office
3. Notice Board
4. Guard file